

QUESTIONNAIRE BIC / TVA 2020

For completion and return before the end of January 2021

If you miss some information at this date, please send it when you are in possession of every supporting documents.

DESTINATAIRE

E-mail: bic@gefieurefi.fr

Useful Information (only in case of changes during 2020)

Téléphone : Mobile :

Email :@.....

Address :

Family situation : married, divorced, death, other.. :

Residences :

CHANGES OCCURED DURING 2020

*Have you sold one apartment we are dealing with? YES NO

If yes, you need to provide the attestation of sale..

If you have several properties, thank you for specifying the name of the property you've sold and the date of the event:

*During 2020, Have you bought a new property or do you rent another property that was unfurnished before? : YES NO

If YES, please send us :
- A copy of the Attestation of purchase showing the price ,
- A copy of the invoice of furnishings or an estimate,
- A copy of the commercial lease or Management Contract,
- A copy of the final count from the Notary or Real estate fees

We remind you that all the furnished rentals must be declared on the same fiscal bundle and must be sent to only one tax office.

*During 2020, your lease has ended : YES NO
 You've signed a new lease (send a copy)
 You've signed a Management Agreement with a real estate (send a copy)
 You keep your property for your personal use, **date of the event:**/...../.....

 **THIS INFORMATION CAN CHANGE THE WAY YOUR TAX RETURNS ARE DONE.**

TVA REIMBURSEMENT

Please check on your bank account and specify if you have received a VAT reimbursement from the tax office

If YES, specify the date and the amount €

If NO, have you received a reject notification from the tax Office? (for EUREFI customers, send the copy)

*During 2020, is there any changes regarding your bank account? YES NO

If Yes, send us the new details (RIB form).

RENTS RECEIVED during the period 01.01.2020 to 31.12.2020:

- A- Rents received: € NET:
- B- Rents for personal occupancy (value), must be declared if you have been in your property: € NET:

It's imperative to send the bills showing the amounts declared (with or without VAT).

If your properties are not rented for the full year, you must specify the number of weeks of locations.

DEDUCTIBLE CHARGES FOR 2020

The invoices must showing your name and the address of the property (tills receipts are not considered as invoices – a schedule is not a written proof). We can recover the VAT only if you provide the invoices showing the VAT.

- C- GEFI AND EUREFI: € (VAT included):
- D- Cotisation (OGA): € (VAT included):
- E- Other fees: (real estate for exemple) € (VAT included):
- F- CFE TAX / Cotisation Foncière des Entreprises : (copy of 4 pages) € (VAT included):

Have you received a tax relief CFE ? NO YES amount received .€.....

G- Property Tax /Taxe Foncière : (copy of the tax front back) € (VAT included):

Did you receive a reimbursement for the garbage ordures ménagères ?
 NO YES amount received .€.....

H- TV License fee: (except if it's paid by the tenant with the habitation tax) € (VAT included):

Do you own a TV set in your furnished rental? NO YES How Many

I- Collective charges: please send all the pages of the document intitléd DECOMPTE DE CHARGES + a copy of all the bills paid during the year 2020 € (VAT included):

J- Service and maintenance costs / Renovation works: (send the invoices) € (VAT included):

K- EDF + Telecom + Water: (Send copy of the invoices) € (VAT included):

L- Insurance (for non-occupant owner): (Send the invoices) € (VAT included):

M- Various expenses: (send the invoices) € (VAT included):

N- Loan interests + insurance: € (VAT included):

Capital remaining at 31.12.2020: please send a copy of the repayment schedule.€ Is it always available? YES NO
If you have renegotiate it, **please send us the new mortgage schedule**

O- Travel Expenses (only 1 travel per residence – send the copy of the receipts):
In case you which to deduct the real charges, please send us the invoices,
In case you which us to apply the lump fees, please complete the following 3 items :
Kms :..... Puissance:..... GAS DIESEL LPG
Or alternatively copies of your travel tickets

Please send a copy of your French incomes tax statement for 2020 (relative to 2019 returns), so we can check that everything is in order. We can't be held responsible in case of lack of documents.

Date : **Signature :**

Legal mentions relative to RGPD: the information contains in this questionnaire form are registered and permit us to make your declarations. The data are kept during 3 years inside our safe offices and are transmitted only to GEFI internal services. You have a legal access, for modification, opposition, limitation and suppression. For more information regarding the utilization of your data and you rights under the Data protection "informatique et libertés" and the RGPD, please consult our data protection policy or contact our internal referent at the following address: rgpd@gefieurefi.fr