

### DESTINATAIRE

#### CONTACT :

**Gaëlle RICHARD**

E-mail: [griehard@gefieurefi.fr](mailto:griehard@gefieurefi.fr)

#### Useful Information (only in case of changes during 2020)

Téléphone : ..... Mobile : .....

Email : .....@.....

Address : .....

Family situation : married, divorced, death, other.. : .....

#### Residences :

#### CHANGES OCCURED DURING 2020

**\*Have you sold one apartment we are dealing with?**

YES

NO

If yes, you need to provide the attestation of sale..

If you have several properties, thank you for specifying the name of the property you've sold and the date of the event:

**\*During 2020, Have you:**

- bought a new property or do you rent another unfurnished property? :

YES

NO

- bought the furniture of your property? :

YES

NO

Property concerned.....amount of furniture.....€..... FREE

If YES, please send us :

- A copy of the Attestation of purchase showing the price ,

- A copy of the invoice of furnishings or an estimate,

- A copy of the commercial lease or Management Contract,

- A copy of the final count from the Notary or Real estate fees



- In case of sale or cessation the deficits deducted from your tax returns of the 3 previous years can be review
- The delay to regularize the VAT after a sale or a cessation is 60 days
- If you've bought a property under the PINEL reduction, please specify if is for  6 years  9 years  12 years

#### TVA REIMBURSEMENT

Please check on your bank account and specify if you have received a VAT reimbursement from the tax office

If YES, specify the date ..... and the amount € .....

If NO, have you received a reject notification from the tax Office? (for EUREFI customers, send the copy)

**\*During 2020**, is there any changes regarding your bank account?

YES

NO

If Yes, send us the new details (RIB form).

**RENTS RECEIVED during the period 01.01.2020 to 31.12.2020:**

- A- Rents received: € NET: .....
- B- Rents for personal occupancy (value), must be declared if you have been in your property: € NET: .....
- C- Charges paid by the tenant: € NET .....

**It's imperative to send the bills showing the amounts declared (with or without VAT).**

If your real estate send you a notice for 2044, please send us the copy.

**DEDUCTIBLE CHARGES FOR 2020**

**The invoices must showing your name and the address of the property (tills receipts are not considered as invoices – a schedule is not a written proof). We can recover the VAT only if you provide the invoices showing the VAT.**

- C- GEFI AND EUREFI: € (VAT included): .....
- D- Procedure fees: € (VAT included):.....
- E- ANAH subvention € (VAT included):.....
- F- Commission (agency for example) ) € (VAT included):.....
- G- Property Tax /Taxe Foncière : (copy of the tax front back)  
The reimbursement for the garbage is not deductible € (VAT included):.....
- H- Other Taxes (to specify) € (VAT included):.....
- I- Concierge or Managing Agent
- J- Collective charges: please send all the pages of the document intituled DECOMPTE DE CHARGES  
+ a copy of all the bills paid during the year 2020 € (VAT included):.....
- K- Charges paid by the owner but reimburse by the tenant € (VAT included):.....
- L- Service and maintenance costs / Renovation works: (send the invoices) € (VAT included):.....
- M- Insurance (for non-occupant owner, unpaid rents): (Send the invoices) € (VAT included):.....
- N- Loan interests + insurance: € (VAT included):.....

**Capital remaining at 31.12.2020**: please send a copy of the repayment schedule.€ Is it always available?  YES  NO  
If you have renegotiate it, **please send us the new mortgage schedule**

**Please send a copy of your French incomes tax statement for 2020 (relative to 2019 returns), so we can check that everything is in order. We can't be held responsible in case of lack of documents.**

**Date :**

**Signature :**

**Legal mentions relative to RGPD:** the information contains in this questionnaire form are registered and permit us to make your declarations. The data are kept during 3 years inside our safe offices and are transmitted only to GEFI internal services. You have a legal access, for modification, opposition, limitation and suppression. For more information regarding the utilization of your data and you rights under the Data protection "informatique et libertés" and the RGPD, please consult our data protection policy or contact our internal referent at the following address: [rgpd@gefiurefi.fr](mailto:rgpd@gefiurefi.fr)